MEETING MINUTES

Gulf Cove Street and Drainage Advisory Board February 11, 2016 – Regular Meeting 2:00pm – Building Construction Services Conference Room

Attendees:

Jose Subero, Franz Leppla, Warren Fishpaw, and Richard Van Acker

County staff:

Mike Dallenbach, Judith Nothdurft, and Kelly Louttit,

Guests: Sign-in sheet attached

The meeting was called to order at 2:00 p.m. A roll call of members was taken that determined a quorum was present. Membership status was reviewed.

Changes to the Agenda: None

- The minutes from the August 29, 2015 meeting were unanimously approved as written.
- Ord. 2015-045 County-wide Standard for MSBU/TU Advisory Boards: Ms. Nothdurft reviewed the changes in the MSBU Ordinance 2015-045 with the Advisory Board.
- Election of Chair: Mr. Subero nominated Mr. Fishpaw for Chair; seconded by Mr. VanAcker and Mr. Fishpaw accepted the position.
- Election of Vice: Mr. Leppla nominated Mr. Subero for Vice Chair; seconded by Mr. VanAcker and Mr. Subero accepted the position.
- Sunshine Law/Robert's Rules of Order Presentation: The Advisory Board viewed a previously recorded presentation on Robert's Rules of Order and the Sunshine Law.

Citizen Input on Agenda Items Only: (3 Minute Limit)

- Ms. Wirth was provided with a copy of the MSBU Ordinance 2015-045.
- Mr. Priess questioned why the MSBU Advisory Board is subject to the Sunshine Law.

Unfinished Business:

- <u>Drainage Pipe Cleaning Update</u> Mr. Dallenbach stated pipe cleaning is currently being performed in other areas of the County in preparation for the paving program and routine pipe cleaning in the Gulf Cove area will be performed later in the fiscal year.
- <u>Citizens Drainage Concerns</u> (5834 & 5826 David Blvd) Ms. Nothdurft conveyed Mr. Slade stated the work will be completed today. Mr. DeCrosta provided pictures of the drainage problems in front of his property. Mr. Dallenbach will contact Mr. Slade to review the property. Mr. DeCrosta provided his phone number (315) 663-5788 for future contact. Mr. Leppla discussed the lack of fall in the area and recommended installation of tile to prevent future water flow concerns.
- Mowing Contract 6th mowing cycle added Ms. Nothdurft stated a 6th cycle was added for April. Ms. Nothdurft reviewed the schedule mowing schedule with the Advisory Board. Mr. VanAcker stated mowing was not performed in July and August 2015. Mr. Dallenbach will check into the matter.
- <u>Mulching vs. Power Shearing:</u> Mr. Dallenbach stated the area is too wet to perform mulching and power shearing. Future mulching will be performed 15 foot back to reclaim the ROW. Mr. Leppla stated the County did a good job on mowing in his area.
- Rejuvenation Concerns: Ms. Nothdurft conveyed Mr. Layport and Mr. Koons inspected the cul-de-sacs and roadways to the cul-de-sacs last week and there is no structural damage present. They will continue to monitor these areas.

New Business:

- <u>Foresman Blvd & Lampbright Dr. Drainage Concerns</u>: Mr. Leppla noted the approaches to the culverts were cleaned out.
- <u>Financial History/12 Month Actual FY14/15 & 3 Month Actual FY 2015/16</u> Ms. Nothdurft provided the financial reports for Advisory Board review and discussion. Possible future beautification was discussed
- Activity Report (8/1/15-9/30/15) & (10/1/15-1/31/16) Ms. Nothdurft provided the Activity Reports for Advisory Board review and discussion.

• <u>FY2016 Budget</u> – Ms. Nothdurft provided the Draft Budget Report for Advisory Board review and discussion.

Citizen Input for MSBU Related Items: (3 Minute Limit)

- Mr. Priess asked if mosquito spraying will occur. Mr. Dallenbach confirmed. Mr. Priess stated FPL has torn up
 the swales in his area and will provide a list to Mr. Dallenbach. Mr. Priess stated on Gallagher Blvd the trees area
 bending into the roadway. Mr. Dallenbach will check the area. Ms. Nothdurft will request Mr. Logan to review the
 ditch on David north of Norlander. Mangroves have clogged the swale.
- Mr. Peleske stated on the swale between David & Kennel, one side of the swale right-of-way has been mowed and the other side has not been mowed. Mr. Dallenbach stated to call Public Works. Mr. Peleske stated standing water is present in his backyard swale most of the time. Mr. Dallenbach will investigate. Mr. Peleske stated an ATV was stuck in the swale on David Blvd and questioned if there are ATV laws in Charlotte County. Mr. Dallenbach referred him to the Sheriff's Office.
- Ms. Wirth asked about Waste Management Recycle Centers.
- Mr. Tramontano (David and Winn) stated there is standing water in his area and when mowing is performed the swales are continually damaged. Sod schedule was discussed. Mr. Tramontano provided his phone number (941) 586-3404 for Mr. Slade to contact.

Advisory Committee members open discussion: None

The next meeting is scheduled for Thursday, May 12, 2016, 2:00 pm at Building Construction Services Conference Room.

The meeting adjourned at 3:20 p.m.

Submitted by:

Kelly Louttit
Public Works Departme

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CHARLOTTE COUNTY PUBLIC WORKS DIVISION GULF COVE STREETAND DRAINAGE ADVISORY BOARD ATTENDANCE ROSTER

MEETING DATE: THURSDAY, February 11, 2016 - REGULAR MEETING

MEETING TIME: 2:00 PM -BUILDING CONSTRUCTION SERVICES

INFORMATION SUPPLIED ON THIS FORM BECOMES PUBLIC RECORD

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